

# BC Disaster Financial Assistance Checklist



## DFA Business Eligibility Criteria

- Is your business managed by all owners of the business on a day to day basis?
- Is the income from the business the major source of income for all owners of the business?
- Are the gross sales of the business less than \$1 million per year?
- Does the business employ less than 50 employees at any one time?
- You will be required to provide supporting documentation to support the above information and have it available for the evaluator during the site meeting.
- Written confirmation from your insurance broker/agent that you could not have purchased insurance to cover the loss to your small business, farm or charitable organization.
- A copy of a rental agreement or lease, if applicable.
- If you have invoices/receipts for cleanup or repairs, please have them available during the site meeting to help the evaluator identify eligible costs.
- The most recently filed financial statements (income statement and balance sheet) used for income tax purposes.
- The most recently filed complete corporate income tax return, with all supporting schedules.
- The most recently filed complete personal income tax returns for all owners, with all supporting schedules.
- Proof of ownership (Central Securities Register listing all shareholders or Partnership Agreement)

**Please Note:** Disaster Financial Assistance is not available for wildfire losses. DFA is limited to uninsurable losses. Fire insurance for homes and businesses is reasonably and readily available across the province.

To learn more about British Columbia's Disaster Financial Assistance Program, eligibility requirements and application process, visit: <https://www2.gov.bc.ca/gov/content/safety/emergency-management/local-emergency-programs/financial>.

